

**PUBLIC SAFETY POLICY BOARD  
MINUTES  
03/10/10**

**SPECIAL NOTE – The Public Safety Policy Board meeting scheduled for February 10, 2010 was cancelled as County Offices were closed due to a significant snow event that occurred on February 10 and 11, 2010.**

**Attendees:** Richard Shank, Julio Mendez, Cindy Dietz, Greg Bean, Phil Treffinger, Shannon Tracey, Lori Slothour, Mike DalPezzo, Mike Fetrow, Tony Flores, Erik Brown, Wes Kahley, Matthew Emig, Bob Sells, Earl Garner

**Unable to attend:** Eric Bistline, Kay Carman, Shawn Mauck, John Moramarco, Rich Godfrey, Ron Harlacker, Nate Kirschman, Nick Root, John Cunnington, Brandy Bouch, Bill James, Bill Garman, Steve Buffington, Bryan Wheeler

**1. CALL TO ORDER**

Richard Shank called the meeting to order at 10:00 a.m. with the above attendees present.

**2. APPROVAL OF MINUTES**

Erik Brown made a motion, seconded by Shannon Tracey and unanimously carried to approve the minutes from the January 13, 2010 Public Safety Policy Board Meeting as submitted.

**3. USE OF LANGUAGE LINE SERVICES CONTRACTED BY YCDES**

Cindy Dietz presented Policy #80.28 Public Safety Providers Accessing Language Line the purpose is to establish a policy for Law Enforcement, Fire and EMS agencies to access the 911 translation service known as Language Line when they have an unmet interpretation need. The Public Safety Provider contacts the 911 Switchboard Operator for the 911 Supervisor and requests to be connected to the Language Line Service. The pricing associated with using this account is both language-based and volume-based and the center usually falls under 0-999 minutes/month Spanish is \$1.09 per minute all other languages is \$1.25 per minute or more. Monthly invoices will be sent out from the York County Treasurer's office to those agencies who have utilized the service during the month. It was discussed to take the policy back to the organizations for their approval and at the next meeting the Board will take a vote.

**4. DISCUSS EMERGENCY CONDITIONS POLICY**

Cindy Dietz advised the dispatcher group would like to take another look at the policy why not set a goal to have it perfective for this spring and summer. The dispatchers have it on the agenda for next month.

Wes Kahley took it to the police work group and they where find with it, but if the dispatchers make any changes he will have to go back to the police group for approval. The fire side was also good with the policy. Chairman Shank advised lets hold off one more month and finalize it next month.

## **5. PROPOSED CHANGE IN THE USE OF OPS TALK GROUPS**

Erik Brown discussed some mild changes to the operations of the radio side.

Fire Dispatch will be done on Op's (home channel) Ex. St. 49 respond to? Op's 4 If working incident Dispatch Command switch to Op's 10. When this happens pagers will read Op's 4/10. When this occurs units respond on the home op's 4 & on scene arrive on Op's 10 – where they will get their assignment. (Units are encouraged not to spend time on the radio getting misc. info.) They should go to Command or Command will assign the units.

Special assignments: Ex. tanker shuttle will be dispatched & pager will show Op's 4/11 then units respond on Op's 4 & operate on Op's 11.

Chairman Shank stated that policy is up for a vote Erik Brown made a motion, seconded by Shannon Tracey and unanimously carried to approve policy.

Julio Mendez advised Cindy Dietz will write it up and will be added to the manual and implemented on Tuesday morning 08:00. Earl Garner stated maybe an email can go out advising the dispatchers this will be presented Monday night at the Chiefs meeting and likely will be passed.

## **6. DISCUSSION**

Wes Kahley and Greg Bean explained the police would like to set up a meeting with Julio Mendez to discuss requesting realignment of current police “Metro Zone” due to an officer safety rather than call volume to see if the policy can be changed. Greg Bean advised this issue has been on hold for six months. Phil Treffinger advised then all the radios will have to be reprogrammed. Richard Shank advised a copy of the letter originally sent from Chief Eshbach will be forward to Julio Mendez.

Phil Treffinger explained once you start moving police departments Metro will be busy and the east board will become dead

Police Services have a Radio Policy Working Group.

Dwayne Smith – Hanover  
Steve Butler – York  
Andy Knaub – Newberry  
John Moramarco – Fire Police

Wes Kahley – York City  
Matt Emig – FOP  
Scott Laird – Springettsbury  
Greg Bean – Southwestern Regional

Richard Shank advised the Fire and EMS working groups are reviewing the dispatch policy manual to see if any changes need to be made that effect all organizations to better help serve the community.

Shannon Tracey explained the Fire and EMS working group have come up with a policy regarding the end users for violations of Operations and Procedures and would like the police working group to look over the procedures to see if they agree.

Mike Fetrow stated the representative for municipalities will be Mike Hampton from West Manheim Township. He had planned on attending the meeting today but became ill.

Richard Shank explained we finally have 11 voting members for the Policy Board.

Richard Shank – Chairperson  
Eric Bistline – Executive Director  
Julio Mendez – 911 Director (only 1 voting from 911)  
Tony Flores – 911 Deputy Director Technical  
Cindy Dietz – 911 Deputy Director Resources  
Kay Carman – OEM Director (only 1 voting from EMA)  
Mike Fetrow – OEM Deputy Director  
Greg Bean – Law Enforcement (voting)  
Wes Kahley – Law Enforcement (voting)  
Steve Buffington – Fire (voting)  
Erik Brown – Fire (voting)  
Bill Garman – Fire Police (voting)  
Shannon Tracey – EMS (voting)  
Bryan Wheeler – EMS (voting)  
Matt Emig – Union for police (voting)  
Erik Brown – Union for fire (voting)  
Lori Slothour – Recording Secretary

Tony Flores stated if you go to [www.ycdes.org](http://www.ycdes.org) a special link has been set up for Public Safety Policy Board where the meeting minutes are posted along with a copy of the By-Laws.

## **7. ADJOURNMENT**

There being no further business to come before the Board at this time, Richard Shank made a motion, seconded by Erik Brown and unanimously carried to adjourn the meeting at 10:45 a.m.

**Next Meeting Wednesday, April 14, 2010, 10:00 a.m. at the Emergency Services Center – Conference Room B.**

Respectfully submitted,

*Richard Shank*  
*Chairman*