

**PUBLIC SAFETY POLICY BOARD
MINUTES
04/14/10**

Attendees: Richard Shank, Eric Bistline, Julio Mendez, Cindy Dietz, Greg Bean, Phil Treffinger, Shannon Tracey, Lori Slothour, Kay Carman, Mike Fetrow, Tony Flores, Wes Kahley, Matthew Emig, Bob Sells, Bryan Wheeler, Bill Garman, Steve Buffington, Nate Kirschman, Mike Shanabrook

Unable to attend: Shawn Mauck, John Moramarco, Rich Godfrey, Ron Harlacker, Nick Root, John Cunnington, Brandy Bouch, Bill James, Earl Garner, Mike DalPezzo, Erik Brown

1. CALL TO ORDER

Richard Shank called the meeting to order at 10:05 a.m. with the above attendees present.

2. APPROVAL OF MINUTES

Bob Sells made a motion, seconded by Shannon Tracey and unanimously carried to approve the minutes from the March 10, 2010 Public Safety Policy Board Meeting as submitted.

3. MOTION TO ACCEPT DRAFT POLICY #80.28 SUBJECT: PUBLIC SAFETY PROVIDERS ACCESSING LANGUAGE LINE

Steve Buffington made a motion, seconded by Bill Garman and unanimously carried to approve Policy #80.28 Public Safety providers accessing Language Line.

4. DISCUSS EMERGENCY CONDITIONS POLICY

Kay Carman advised she passed out the Emergency Conditions Policy to the Emergency Management Coordinators Meeting on Saturday didn't received any comments back the big meeting is tonight. Kay asked the Board if we could table this policy for next meeting. All Board members present agreed. **(Tabled for next meeting)**

5. MOTION TO ACCEPT PUBLIC SAFETY COMPLAINT PROCESS FOR END USERS

Shannon Tracey made a motion, seconded by Steve Buffington and unanimously carried to approve Public Safety Complaint process for end users.

6. UPDATE WITH ORGANIZATIONS

Steve Buffington – Fire EMS – we are not getting the complaints we used to get. We are moving along well no real big issues at any of the meetings. Shannon Tracey advised the Radio Workgroup has now developed an open issues log. The plan is to make an effort to go back over the policy manual to see if anything needs updated or changed. Shannon Tracey explained it has been discussed to go with the Municipal Channels that matched the Ops Channels before the Board takes a vote they will come back at the next meeting and try to do it in a written format.

Bryan Wheeler advised the radio is not working in the ER at Hanover Hospital still on cc scan. Eric Bistline said that is a maintenance issue and will send someone out to fix it.

Rena Aikins and Chris Kritchen from the Fire/EMS Radio Workgroup are working on developing an open issue log by ownership, priority, status, date closed, progress notes etc. Shannon Tracey reviewed the 6 items to be discussed Municipality talk groups, Chief Nichols interested in a sub-committee or focus group on fleet mapping, Carroll County patch, review working fire assignment, pager text layout and Motorola programming.

Greg Bean – Matt Emig Police issues - Julio Mendez spent 2 hours in a meeting with 911 personnel and some police officers to get a better understanding of the process when a call comes into the center and then how it is provided to the officer. Greg Bean explained when we went to the CAD – five different police zones five different dispatchers good thing freed up air time. Negative side groups of police departments not on the same channels that usually worked together or shared information that caused a couple of problems. On **May 5th** a major undertaking by 9-1-1 will take place go to four different police zones more police departments on less channels. Eric Bistline stated to Cindy Dietz's credit this will be a **trial period** we think everything will be o.k. willing to give it a try. (After some discussion no need to make any changes to the radios.)

Kay Carman - Emergency Management Agency - People on her committee have been very busy Nate traveling and Mike Hampton, West Manheim has been extremely ill. Kay spent time with Mike Shannabrook at that point discussed the Emergency Conditions Policy that is going to take some education on the part of Emergency Management to make sure those coordinators participate to know what the needs are for the Emergency Services and what resources they have available. A meeting is scheduled for May 7th @ 10:30 a.m. to discuss Next Gen 911 Nate is spear heading that. (Policies will be forthcoming in the future with Next Gen 911)

Bill Garman – Fire Police – nothing at the present time

Eric Bistline – 911 – start reprogramming effort on Monday for the fire services due to a new code release also for the law enforcement this should be the final solution.

New tower sites the civil drawings have been approved both West Manheim and the Hanover Hospital. We are ready to start construction at the Hanover Hospital just

waiting on the equipment to be built we have an agreement with them. Hanover Hospital is one month ahead of West Manheim due to all the permits that need done. Will be attending the Board of Supervisors meeting on May 5th for a public hearing if approved can apply for the permit next morning. Once done we can have a roll out of the site in August.

Inter-ops solution Carroll County did have an issue has been resolved. Ready on our end for Adams County both sites licenses ready equipment installed now waiting for Adams County to touch all end users radios and program the new frequencies. Lancaster County is up and been running that seems to work well just a couple of operational issues occasionally. Baltimore and Harford still working with them not sure when that solution will be in place not our fault. Cumberland County all the equipment is installed been tested waiting for them to come and program our three radios. Dauphin County waiting on them they are behind us on implementing their system in the process of bringing their users on solution in place we know that it works.

Phil Treffinger worked with Tony/Motorola Rep. programmed XTS 2500 for the different options emergency button reset. Their current software will not allow the console to reset the emergency in the radio that declared it. My understanding is that Tony is going back to Motorola development staff and ask for a reconsideration of the fix. As of now, they do not meet our requirements.

7. MOTION TO HAVE POLICY BOARD SUPPORT EOC IN THIS MATTER SAYING ONLY THOSE RADIOS THAT HAVE FULL FUNCTIONALITY ON THE SYSTEM BE PERMITTED ON THE SYSTEM

Steve Buffington made a motion, seconded by Shannon Tracey and unanimously carried Policy Board support EOC in this matter saying only those radios that have full functionality on the system be permitted on the system.

8. REMINDER TO SEND ANY AGENDA ITEMS TO RICHARD SHANK OR LORI SLOTHOUR

9. ADJOURNMENT

The meeting was concluded at 10:45 a.m.

Next Meeting Wednesday, May 12, 2010, 10:00 a.m. at the Emergency Services Center – Conference Room B.

Respectfully submitted,

Richard Shank
Chairman