

**PUBLIC SAFETY POLICY BOARD
MINUTES
06/09/10**

Attendees: Richard Shank, Eric Bistline, Wes Kahley, Greg Bean, Cindy Dietz, Shawn Mauck, Phil Treffinger, Shannon Tracey, Lori Slothour, Kay Carman, Matthew Emig, Bryan Wheeler, Bill Garman, Steve Buffington, Erik Brown, Nate Kirschman, Mike Hampton

Unable to attend: Julio Mendez, Mike Fetrow, John Moramarco, Rich Godfrey, Ron Harlacker, Nick Root, John Cunningham, Bill James, Earl Garner, Mike DalPezzo, Mike Shanabrook, Bob Sells

1. CALL TO ORDER

Richard Shank called the meeting to order at 10:00 a.m. with the above attendees present.

2. APPROVAL OF MINUTES

Approval of the May 12, 2010 Public Safety Policy Board Meeting Minutes as submitted. (No objections APPROVED as sent out)

3. MOTION TO ACCEPT EMERGENCY CONDITIONS POLICY

Matt Emig took the policy to the police side and they were happy with it. Cindy Dietz advised the dispatchers work group was taking another look at the policy but she didn't hear back from them. Nate Kirschman advised he is to represent Kay Carman for the vote. Nate advised we never received sufficient feedback to get a quorum from the volunteer EMC's.

Richard Shank stated a motion is on the table to accept the Emergency Conditions Policy Steve Buffington made a motion, seconded by Shannon Tracey and Nate Kirschman voting (no) to approve the Emergency Conditions Policy. Send these out to everybody one more time so they are aware of it. Chief Bean please send out to Chiefs Meeting and pass out to all agencies unless a change is made.

4. UPDATE WITH ORGANIZATIONS OPEN ITEMS

Eric Bistline – the new tower sites are going well. Hanover Hospital is finished with all the civil construction. The radio equipment and Alcatel equipment are being manufactured. West Manheim was going along well but then they ran into an issue with the concrete foundation of the water tank extends out further then they thought it did. They will have to modify the duck bank therefore a design change request from J G

Contracting has been sent to the Water Company for review and approval. Also we will be moving a shelter and generator within the next two weeks from Glen Rock.

Greg Bean – Police issues – the realignment of the police zones has gone well we went from 5 zones down to 4 zones. All the people in the field have said it's been a good thing. The county has suggested extending it another month which now runs to July 4th time period. On the police side they are in the process of putting a policy together to keep the radio chatter down just about ready to put out to the chiefs.

Greg Bean reported at the last chiefs meeting we whole heartedly endorsed the idea to go back to using codes again. They are 100% behind that idea. We have about 100 to 110 codes if you recall we used to use and some look up codes. Right now we are cutting them in half we really want to limit that number. Still working on that nothing to give you today if you will but we need to fine tune it and get everyone's input before we bring it here to the Board.

Matt Emig - Police issues – When is the exact end date for the trial period of the police zone realignment? Eric Bistline and Cindy Dietz advised it would be July 5th the first Monday of the month. Shawn Mauck has put together a police zone realignment form in an effort to receive feedback during the test phase to report issues or problems. We have not received a whole lot of feedback. Matt Emig asked what is the plan of attack on July 5th? Eric Bistline stated we will have to make a decision if we are going to continue. At this point it appears on the police side they like it. We have not seen the impact that we thought we would if that continues we probably will continue on with it, but that requires us to reprogram the radios. Which will not happen until we finish the Fire Departments which is scheduled for the end of July. Matt Emig suggested a meeting after July 5th with all the players to discuss the plan. Phil Treffinger discussed it would take approximately 3 weeks to reprogram radios for the following departments: West Manchester, West York, Springettsbury, Spring Garden and Stewartstown. Phil suggested to have them start thinking about the line up they want in their portables. Greg Bean advised Phil Treffinger to send him an email explaining what info he will need for each police department.

Eric Bistline – 10 Codes – History regarding the 10 codes back in October 2004 we allowed for 11 ten codes to be continued to help with the transition of that. We were notified by FEMA and PEMA that in order for PSAP's to continue to be compliant and not to jeopardize federal funding we had to go to plain English here at the PSAP level. A bunch of articles that law enforcement were having heartburn over that to this point and time they have not changed that direction. In October 2006 we completely eliminated the 10 codes. Ever since that time it still remains an issue today we still have on occasion officers continue using 10 codes. Since October of 2006 we have lost 90 dispatchers and we have hired 102 dispatchers since we eliminated 10 codes. So we have 102 people that we have hired since then that we no longer train on the 10 codes. I know there was discussion at the last police chiefs meeting they felt the primary issue was not using the 10 codes in the county. We can train our people to use those. The issue is when they go out of the county such as the pursuit when you went into Cumberland County.

Cumberland County has been away from the 10 codes for probably about 15 years. The chiefs felt if they go out of the county they would have to use plain English. Regardless what the police chiefs want until something changes at the PSAP level that doesn't jeopardize our federal funding we are not going to get away from plain English. We are already in years 3 and 4 of two federal grants and I'm not going to jeopardize the potential of having to pay back those grants or losing the federal funding. We rely heavily on state and federal funds to operate this organization.

Matt Emig replied I pulled stuff from NIMS is very specific as long as you are not inter-jurisdictional or inter-agency 10 codes are not disallowed specifically says can be used within discipline within jurisdiction specifically says that. Richard Shank advised we need to make sure we are not doing anything against NIMS. Matt Emig has pulled documentation from the website. Richard Shank advised Eric Bistline to get someone from the federal side to send us some documents where we stand because we definitely don't want to jeopardize any grant money. Matt Emig asked what is a PSAP? Eric replied Public Safety Answering Point that is what we are a county dispatch facility.

Wes Kahley explained the patrol units are missing out just talk, talk, talk need to hear the codes something to catch the attention. (Discussion back and forth) The fire side doesn't use the codes we never got use to using them. Richard Shank advised need to go back and research and then present documentation.

Shannon Tracy – EMS – Massive changes are going to take place with EMS in York County. Changes in service who is servicing who and seems to be no control over that process at this point. A large meeting is set-up for **June 22** to brainstorm on how we are going to start the process for the county to make it a little bit easier to manage. (Preliminary talks so far so good)

Erik Brown – Fire- We are in the process of reviewing the Communications Procedural Manual. I was in correspondence with Chief Bean regarding having someone from the police side that is on the radio committee one or two people to meet with our side. Chief Bean put out an email but didn't receive any responses. Let's hook up afterward to discuss.

Bill Garman – Fire Police – nothing at this time.

Cindy Dietz – Dispatchers – nothing at this time.

Mike Hampton – Emergency Management – We didn't get a lot of feedback from the local coordinators regarding the Emergency Conditions Policy. Nate Kirschman advised lack of enthusiasm coming back from the volunteer communities no negatives or positives just dry. After the first incident it will make them spruce up the resource list.

Richard Shank – Fire Side – When the paging went down where do we stand on the emergency notification back-up. Cindy Dietz is working on a phone tree spreadsheet.

Everbridge System we can put a message out it calls everybody out. If you get the message you dial 1 it let's us know you have been notified if nobody answers it continues to call somebody that could work on the radio side as well. Bill James will import the list of cell numbers from the Chiefs into the Everbridge System. Richard Shank advised we will do monthly tests and phone tree quarterly.

Richard Shank – The Mass fire we had last night a lot of the communication woes where due to the way we operate the radios. We currently dispatch on a dispatch channel then we go on a home channel then they are told when we have a major fire like we had last night we go to a ops channel then ops 2 then ops 6. The dispatchers where very good last night. To the credit of the dispatchers last night they deserve a pat on the back they did one remarkable job!!! (Discussion back and forth)

Wes Kahley – Police Side – Next month trial period is there any way on the city board we can establish a protocol for that next month where officers assign to a vehicle with an MDC in it must use that MDC. Eric Bistline I have know way to enforce that or an answer. (Discussion back and forth)

Richard Shank – Fire & EMS – We have been attacking dispatchers on a regular basis over procedures we can't stand for that especially the Policy Board cannot allow people in the field to attack dispatchers. We need to go back to our respective jurisdictions and tell that has to come to an end. I feel as the Policy Board we cannot allow that to happen over the radio we need to pass that back thru the ranks it's just not fair to the dispatchers. (Discussion back and forth)

Richard Shank announced as of December 31, 2010 I am retired as of September 1, 2010 I am on vacation. Start thinking about a new head of the Board will be needed as of January 1, 2011. CONGRATULATIONS!!!!

5. ADJOURNMENT

The meeting was concluded at 10:45 a.m.

Next Meeting Wednesday, July 14, 2010, 10:00 a.m. at the Emergency Services Center – Conference Room B.

Respectfully submitted,

Richard Shank
Chairman