

**PUBLIC SAFETY POLICY BOARD  
MINUTES  
06/10/09**

**Attendees:** Eric Bistline, Richard Shank, Tony Flores, Mike Fetrow, Bill Garman, Shannon Tracey, Ron Harlacker, Darryl Albright, Eric Brown, Brandy Bouch, Steven Buffington, Shawn Mauck, Mark Whitman, Mike DalPezzo, Lori Slothour

**Unable to attend:** Phil Treffinger, Kay Carman, John Cunnington, Cindy Dietz, Nick Root, Dave Eshbach, John Moramarco, Rich Godfrey

**Guests:** Bill James, Nick Coby

**1. CALL TO ORDER**

Richard Shank called the meeting to order at 10:00 a.m. with the above attendees present.

**2. APPROVAL OF MINUTES**

Tony Flores made a motion, seconded by Mark Whitman and unanimously carried to approve the minutes from the April 8, 2009 Public Safety Advisory Board Meeting as submitted.

**3. RECOMMENDATION WAS PROPOSED HOW OFTEN TO MEET**

Decided to meet monthly the 2<sup>nd</sup> Wednesday of every month at 10:00 a.m. in Conference Room B located at the Emergency Services Center (ESC) until see a reason to back-off.

**4. APPOINTED A BY-LAWS & FORMS COMMITTEE**

Mark Whitman – Chairman  
Steven Buffington  
Shannon Tracey  
Nick Coby  
Bill James  
Dispatcher as needed (suggested Brandy Bouch)

**5. NOMINATION OFFICIAL CHAIRMAN OF BOARD**

Steven Buffington made a motion, seconded by Mark Whitman and unanimously carried to nominate Richard Shank as Chairman of the Board.

## **6. NOMINATION FOR VICE CHAIRMAN**

Mark Whitman made a motion, seconded by Steven Buffington and unanimously carried to nominate Darryl Albright from the police side as Vice Chairman of the Board.

## **7. APPOINTED RECORDING SECRETARY**

Lori Slothour  
Rena Aikins as back up

## **8. CHANGE NAME**

Mark Whitman made a motion, seconded by Darryl Albright and unanimously carried to change name from Public Safety Advisory Board to Public Safety Policy Board.

## **9. DEVELOPMENT COUNTYWIDE POLICY REGARDING PROGRAMMING SOFTWARE AND HARDWARE**

Bill Garman made a motion, seconded by Mark Whitman and unanimously carried to permit the 9-1-1 Technical staff to develop a draft countywide policy regarding the programming and purchasing of equipment to be passed back to the Board for approval.

## **10. REFERRED TO YORK CITY**

Mike DalPezzo will work with Cindy Dietz regarding the following two issues being referred to York City to develop a format or policy form.

- A. Requesting a written policy from York City Police on calls that are to be referred to the City Desk Officer.
- B. Requesting a resolution or a new procedure for handling the Shotspotter issues caused by fireworks on Friday and Saturday evenings.

## **11. TAC CHANNELS**

Bill James and Eric Bistline discussed issues with TAC Channels pull into some kind of draft all 3 divisions.

## **12. CHANGES TO FIRE CHIEFS POLICY**

Steven Buffington made a motion, seconded by Shannon Tracey and unanimously carried to accept the following policy changes #3 is on accident calls.

- i. No longer dispatching fire's 10ft from a structure as a structure response, must now be up against the structure for the structure response to be selected.
- ii. When an alarm company calls back and advises that the alarm is accidental – downgrade response to 1<sup>st</sup> due station.
- iii. When the police advise no fire equipment needed – none will be dispatched. (on accident calls)
- iv. No response to Mass Transit No Injury calls.
- v. Requested to update Water Rescue vs. Boat in Distress calls for service to have different responses.
- vi. Proposed cutting down the voice on Fire and EMS dispatches to one voice instead of two.

### **13. RECOMMENDATION TO USE THE 3N NOTIFICATION SYSTEM**

Mark Whitman made a motion, seconded by Darryl Albright and unanimously carried to develop a 3N Notification System procedure with road crew and or public works department we envision this working and a notification document to Elected Officials and Municipal Managers. We will send out to them this is the direction we would like to move regarding notification of road conditions and problems.

### **14. OTHER BUSINESS**

Bill Garman and Mike DalPezzo would like to develop a County Fire Police Task Force take back to your working group and bring a proposal to the Board.

### **15. ADJOURNMENT**

The meeting was concluded at 11:20 a.m.

**Next Meeting Wednesday, July 8, 2009, 10:00 a.m. at the Emergency Services Center – Conference Room B.**

**Respectfully submitted,**

*Richard Shank*

*Chairman*

