

**PUBLIC SAFETY POLICY BOARD
MINUTES
11/10/09**

Attendees: Richard Shank, Eric Bistline, Mike Fetrow, Tony Flores, Cindy Dietz, Shawn Mauck, Bill Garman, John Cunningham, Phil Treffinger, Steven Buffington, Shannon Tracey, Brandy Bouch, Greg Bean, Lori Slothour

Unable to attend: Mark Whitman, Kay Carman, John Moramarco, Rich Godfrey, Ron Harlacker, Nate Kirschman, Mike DalPezzo, Erik Brown, Nick Root

Note: The Board did not have a quorum present at our meeting. Email vote on some of these items.

1. CALL TO ORDER

Richard Shank called the meeting to order at 10:08 a.m. with the above attendees present.

2. APPROVAL OF MINUTES

Steve Buffington made a motion, seconded by Cindy Dietz and unanimously carried to approve the minutes from the September 09, 2009 and October 14, 2009 Public Safety Policy Board Meeting as submitted.

3. WELCOME GREG BEAN

Richard Shank welcomed Greg Bean of the Southwestern Regional Police Dept. to the Board taking Darryl Albright's position.

4. NOMINATION FOR VICE CHAIRMAN

Mike Fetrow nominated Shannon Tracey for Vice Chairman and she declined. Bill Garman nominated Greg Bean for Vice Chairman, no other nominations and unanimously carried to nominate Greg Bean from the police side as Vice Chairman of the Board.

5. USE OF LANGUAGE LINE SERVICES CONTRACTED BY YCDES

Language Line was not on the last minutes for the police chiefs. This is our interpreter service it is very costly. Police don't have a working group so Greg Bean will present something at the next chiefs meeting regarding there should be some kind of agreement in place where we can bill the agencies if it's not an emergency situation.

6. REVIEW DRAFT POLICY #80.27 SUBJECT: COMPLAINT PROCEDURE

All members were given a draft Policy #80.27, subject: Complaint Procedures to review and comment on or question. (Cindy Dietz drafted policy.)

Cindy Dietz made the necessary changes from last time and added the definition Loudermill ¹ The “**Loudermill**” hearing is part of the "due process" requirement that must be provided prior to removing or impacting the employment property right (e.g. imposing severe discipline). The purpose of a "Loudermill hearing" is to provide an employee an opportunity to present his side of the story before the employer makes a decision on discipline.

Steve Buffington advised on page 2 of the Complaint Procedure the first paragraph states as a double negative it should read the complaint falls outside the bounds of current policies. (Hold off on voting the Board is short one voting delegate) Richard Shank and Eric Bistline suggested doing a vote by email.

7. DISCUSS PAGER ALL CALLS FOR NON EMERGENCY SITUATIONS

Bill Garman discussed that from the County’s Fire Police Association the fact that pagers are being used for all calls non-emergency one example is the York City Halloween Parade not sure why they are upset. Cindy said we just follow the procedures when they call in. Bill will go back and see what they are suggesting to be changed. Per Eric Bistline we are open for guidance. (Tabled for next meeting)

8. NEW BUSINESS

Eric Bistline – we bought an application and offered to Fire Chiefs & EMS folks in our new paging system that allows the chiefs to go into any computer and page their members for work details by using a password for access.

Eric Bistline gave a quick update on Fire Department installs as of November 5th 28 departments completed. We have three teams out in the field installing also a separate individual doing quality assurance in the Law Enforcement area doing 90% sampling of all vehicles. (also Fire Service and EMS will be done) We expect to be completed by the end of year very close to it.

West end for new towers the site visit going very well with the Hanover Hospital over the new emergency room area site distance is good to Iron Ridge. West Manheim very good to work with and also Nextel we are looking at a seven to eight month timeframe.

NEW SITES:

West Manheim Water Tank (radio site)

Roof of Hanover Hospital Emergency Room (radio & paging site)

Steve Buffington presented recommendations from the Fire/EMS Advisory Committee to become part of the Radio Policy we can't vote on it today but we can discuss the recommendations. Richard Shank advised that EMS, Dispatchers, and Tony Flores take a look at the last bullet.

Cindy Dietz advised the Dispatch group is requesting Fire, EMS and Police to look at the Emergency Conditions Policy to get pushed thru before the end of the year. Richard Shank suggested taking back to the working groups.

Bill Garman asked if the letters went out to the Fire Chiefs to complete box assignments. Richard Shank advised the process is in motion all the letters went out.

Cindy Dietz added **Congrats** to Brandy Bouch her position has been re-titled as CAD Administrator. Her position still has the same job responsibilities with the added responsibility for the oversight and maintenance of the CAD System.

9. ADJOURNMENT

There being no further business to come before the Board at this time, Shannon Tracey made a motion, seconded by Bill Garman to adjourn the meeting at 11:00 a.m.

Next Meeting Wednesday, December 9, 2009, 10:00 a.m. at the Emergency Services Center – Conference Room B.

Respectfully submitted,

Richard Shank

Chairman